



117 Eliot St./Route 16 Natick, MA 01760
 (508) 655-2204
 www.natickfarm.org

NCOF Facility Rental Agreement

For birthdays, parties, rehearsal dinners,
 meetings, retreats, courses, etc.

BOOKING YOUR EVENT

Step 1. Call 508-655-2204 or email info@natickfarm.org to reserve your event.

Step 2. Complete this form.

Step 3. Read and sign release (below).

Step 4. Calculate your payment:

Two hours (must include set up/clean up) \$125

(Nonprofits = \$75 for two hours)

Additional time \$50/hr. _____

Optional 45-minute tour _____

NCOF Membership* _____

Total _____

Payment due in full to complete your reservation. NCOF reserves the right to add additional fees for use of its historic barn or pastures, or for late departures.

Optional 45-minute guided walking tours (no chores/petting) may be booked on Saturdays and Sundays for \$30 for 10 people. Each additional person over 10 people is \$5/person.

If you are renting our space to hold a class, we require 25 % of total registration fees. These may be paid after your event.

Step 5. Mail payment & form to:

NCOF, 117 Eliot St., Natick, MA 01760

Name _____

Email _____

Cell phone # _____

Address _____

Town/State/Zip _____

Purpose of Event _____

Date _____ Time _____ to _____

Optional: Time of Tour: _____

of Guests _____

(Workshop maximum capacity = 50)

* You must be a current NCOF member to hold an event.

_____ I am a current NCOF member under the name of

_____ I am joining today at the following level (circle)

Gardener \$35 (Student with valid I.D.)

Farmer (Individual) \$50

Crofter (Family of 2-4) \$100

Friend of the Land (Family of 5+) \$150

Community Partner \$500

Community Sustainer \$1000

benefits on reverse side of form

RELEASE

Natick Community Organic Farm (NCOF) enters this Facility Agreement with _____ (your name/org), and as a condition of said agreement, the user hereby agrees to waive, release, absolve, indemnify, and agree to hold harmless The Natick Community Organic Farm, The Town of Natick, Natick Recreation & Parks, their directors, instructors, or assignees from any and all claims arising out of the willful or negligent act or omission of the user or its servants, agents, and employees with respect to the use of the above facility by the user or its servants, agents, and employees. Use of the Farm Education Center is at the discretion of the Farm Board and Staff. Events are entirely self-coordinated, including all planning, set up, and clean up. NCOF reserves the right to ask renters to procure additional insurance(s). NCOF may add additional restrictions/stipulations based on specific location and set-up requirements. Your event date will not be fully reserved until NCOF has received your completed form and your payment. Only cancellations made six weeks or more prior to reservation dates will receive a full refund. Complete rules and guidelines are on the back of this form. Please read them and keep them for reference.

Print Name _____ Signature _____ Date _____

NCOF Signee _____ Signature _____ Date _____

The Natick Community Organic Farm is a nonprofit, certified-organic farm providing productive open space, farm products, and hands-on education for all ages, year-round.

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RULES & MEMBERSHIP



PLANNING

- For the safety of our animals, we do not allow the use of straws or balloons.
- Piñatas must be pre-approved. Party organizers must commit to picking up all piñata candy, toys, and trash.
- Please use environmentally-friendly products whenever possible.
- We are an educational farm with many areas to explore. Pre-plan your party activities to make the most of your visit here!
- Another group may be coming in directly after yours, so you must clean up and exit by your function's ending time.

MEMBERSHIP BENEFITS

\$35 Gardener (student with ID)

- Monthly e-newsletter
- Discounted admission to Farm Events
- Priority ordering for Thanksgiving turkeys
- Coupons for discounts at Russell's Garden Ctr. And Charles River Coffee House

\$50 Farmer (individual) *all of the above plus*

- Reduced children and adult program fees
- Facility rental privileges
- 20 % discount on pre-ordered organic seedlings
- CSA joining privileges.

\$100 Crofter (Family of 2-4) *all of the above plus*

- Priority summer program registration
- Forest Gnomes sign up privileges.

\$150 Friend of the land (Family, 5+) *all above plus*

- (1) Farmer Gift membership

\$500 Community Partner *all of the above plus*

- 2 Harvest Dinner tickets
- (1) Crofter gift membership

\$1000 Community Sustainer *all of the above plus*

- 2 more Harvest Dinner tickets (for a total of 4)
- (1) Friend of the Land gift membership

As of 11/29/2016. NCOF reserves the right to change pricing and benefits.

FARM

- Respect all people, animals, plants, and buildings at the Farm.
- Leave everything as you found it.
- Do not unlock or climb on fences and gates.
- Do not feed the animals with people food, grain, and hay. You may however give them any grasses and weeds that you pick from outside their fences. Keep your hands flat while feeding the animals.
- Chaperone children at all times.
- The pasture gates, the hayloft in the barn, the tool room, and the deck are off limits.
- Stay off the stairs inside the classroom.
- Do not litter, smoke, or drink alcohol.
- The Farm remains open to the public during events and birthday parties; please do not block access with parking, games, or set-up.

CLEAN UP CHECKLIST

- Sweep the classroom floor.
- Wipe down the sink and counter area.
- Wash all dishes.
- Recycle cans and paper in green bins behind the barn.
- Compost food scraps in the roofed compost shed behind the barn by the pigs.
- Pick up and put all trash in the dumpster behind the barn.
- Secure the wood stove by making sure the stove door is latched, the damper is vertical, and no flammable materials are near it.

THANK EWE!

